

Board of Directors Meeting Minutes

Date of Meeting:	11/13/2024	Time:	4:00 PM
Minutes Prepared By:	Elizabeth Buenrostro	Location:	953 10 th Street (Greens)

Attendance

Present DMP: Charles Doll, David Boring, Sue Zwahlen, Chad Hilligus, Ann Endsley, Gabriela Guerrini (proxy for Blaine Cox), Blake Humble

DID: David Boring, Amanda Heitlinger, Maria Apodaca, Paul Adams, Esperanza Vargas, Sarah Aaronson, Julie Betts-Albert

Absent DMP: Kathryn Davis, Blaine Cox

Others Heidi Savage, Elizabeth Buenrostro, Sara Lowry-Dominguez, Sandra Kaepf, Trevin Barber

1. Discussion

Topics

1	Open Meeting and Introductions - Charles opened the meeting at 4:07 p.m.	Kathryn D.
2	DID Approval of 9/11/2024 Joint Board Minutes - David called for approval of the minutes for the meeting of 9/11/2024 o Board approved the minutes as presented (S. Aaronson/ E. Vargas; Unanimous)	David B.
3	DMP Approval of 9/11/2024 Joint Board Minutes - Charles called for approval of the minutes for the meeting of 9/11/2024 o Board approved the minutes as presented (C. Hilligus/ G. Guerrini; Unanimous)	Kathryn D.
4	Public Comments o No public comments were made	Any
5	Downtown Administrative Report - Heidi and Sandra recapped both recent and upcoming activities, programs and initiatives.	Heidi S./Sandra K.
6	DMP Action: Executive Team Recommendation - Discuss Fiduciary Role for Covell Corners Lighting Project - Heidi presented the proposal for DMP to serve as the fiduciary agent for the Covell Corners Lighting Project o The board requested to review the project budget via email prior to making a final decision. (G. Guerrini/ C. Hilligus; Unanimous)	Heidi S.
7	DID Action: Discuss Financials - Sandra presented the July-October 2024 financials to the board o Board approved the financials as presented (A. Heitlinger/ P. Adams; Unanimous)	Sandra K.

8	DMP Action: Discuss Financials - Heidi presented the YTD 9/30/24 financials to the board <ul style="list-style-type: none">o Board approved the financials as presented (G. Guerrini/ S. Zwahlen; Unanimous)	Heidi S.
9	DMP Action: Discuss 2025 Operating Budget - Heidi presented the 2025 Proposed Operating Budget to the board <ul style="list-style-type: none">o Board approved the budget as presented (C. Hilligus/ G. Guerrini; Unanimous)	Heidi S.
10	DMP Action: Discuss 2025 Board Member and Officer Nominations - Heidi presented the board with the 2025 DMP board member and officer nominations <ul style="list-style-type: none">o Board approved the nominees with the following changes: Carlos Villapudua will be Treasurer and Mike Moradian will be Secretary (C. Doll/ S. Zwahlen; Unanimous)	Heidi S.
11	Board Member Forum - There was a general round table discussion	Any
12	Adjourn Regular Meeting - Charles adjourned the meeting at 5:42 p.m.	Kathryn D.
2.	Closed Session – Government Code Section 54957(b)(1)	
1	DMP Action: Discuss RAD Card - Heidi presented an update on the RAD Card including the totals remaining on user accounts. <ul style="list-style-type: none">o Board authorized CEO to retain legal counsel (S. Zwahlen/ C. Hilligus; Unanimous with Blake H. voting as proxy for Ann E.)	
3.	NEXT MEETING Date: 01/08/2025 Time: 4:00 p.m Location: 953 10 th Street	
