

## Board of Directors Meeting Minutes

Date of Meeting:	03/12/2025	Time:	4:00 PM
Minutes Prepared By:	Elizabeth Buenrostro	Location:	953 10 <sup>th</sup> Street (Greens)

### Attendance

**Present** DMP: Sue Zwahlen, Gabriela Guerrini, Chelsie Webster, Blake Humble, Mike Moradian, Carlos Villapudua

DID: Amanda Heitlinger, Maria Apodaca, Paul Adams (proxy for Esperanza Vargas), Edward Rubalcaba, Sarah Aaronson, Julie Betts-Albert

**Absent** DMP: Ann Endsley, Blaine Cox, Chad Hilligus  
DID: Esperanza Vargas

**Others** Heidi Savage, Elizabeth Buenrostro, Jessica Hill, Trevin Barber, Michelle Patino

### Discussion

#	Topics	
1	Open Meeting and Introductions - Gabriela opened the meeting at 4:08 p.m.	Gabriela G./Amanda H.
2	DID Approval of 1/08/2025 Joint Board Minutes - Amanda called for approval of the minutes for the meeting of 1/08/2025 o Board approved the minutes as presented (M. Apodaca/ P. Adams; Unanimous)	Amanda H.
3	DMP Approval of 1/08/2025 Joint Board Minutes - Gabriela called for approval of the minutes for the meeting of 1/08/2025 o Board approved the minutes as presented (C. Webster/ S. Zwahlen/ M. Moradian abstained/ Carlos Villapudua abstained; Unanimous)	Gabriela G.
4	DMP Approval of 12/24/2024 Special Meeting Minutes - Gabriela called for approval of the special meeting minutes for the meeting of 12/24/2024 o Board approved the minutes as presented (G. Guerinni/ S. Zwahlen/ M. Moradian abstained/ C. Villapudua abstained/ C. Webster abstained/ B.Humble abstained; Unanimous)	Gabriela G.
5	Public Comments - No public comments were made	Any
6	Downtown Administrative Report - Heidi and Sandra recapped both recent and upcoming activities, programs and initiatives.	Heidi S./Sandra K.
7	DID Action: Discuss Financials - Sandra presented the July 2024 - February 2025 financials to the board o Board approved the financials as presented (A. Heitlinger/ E. Rubalcaba; Unanimous)	Sandra K.

8	DMP Action: Discuss Financials	Heidi S.
	<ul style="list-style-type: none"> <li>- Heidi presented the YTD 1/31/25 financials to the board <ul style="list-style-type: none"> <li>o Board approved the financials as presented (C. Villapudua/ B. Humble; Unanimous)</li> </ul> </li> </ul>	
9	DMP Action: Discuss Annual Report	Gabriela G.
	<ul style="list-style-type: none"> <li>- Gabriela presented the board with the 2024 Annual Report for review. <ul style="list-style-type: none"> <li>o The board reviewed the annual report and recommended changes. There was no action taken.</li> </ul> </li> </ul>	
10	DMP Executive Team Recommendation: Discuss Bylaws amendment	Heidi S.
	<ul style="list-style-type: none"> <li>- Heidi presented the board with the first amendment to the bylaws. The amendment would remove the requirement for board members to serve two full years prior to becoming an officer. She stated that a bylaws amendment process would also need to be established. The board recommended that amendments be identified within the bylaws language, along with a footnote noting the amendment date. <ul style="list-style-type: none"> <li>o Board approved the bylaws amendment and new amendment process. (M. Moridian/ C. Villapudua; Unanimous)</li> </ul> </li> </ul>	
11	Board Member Forum	Any
	<ul style="list-style-type: none"> <li>- There was a general round table discussion</li> </ul>	
12	Adjourn Regular Meeting	Gabriela G.
	<ul style="list-style-type: none"> <li>- Gabriela adjourned the meeting at 5:20 p.m.</li> </ul>	
	NEXT MEETING	
	<ul style="list-style-type: none"> <li>- Date: 05/14/2025</li> </ul>	Time: 4:00 p.m Location: 953 10 <sup>th</sup> Street